

## SCO FOR COMMUNICATION

Webinar, 27 September 2024





The aim of Programme / Project communication activities, is to ensure the visibility of the project activites, our Programme and the co-financing of the EU.

Furthermore, to foster networking and sharing among the involved partner organisations and their audiences.



### **OBLIGATORY COMMUNICATION\***

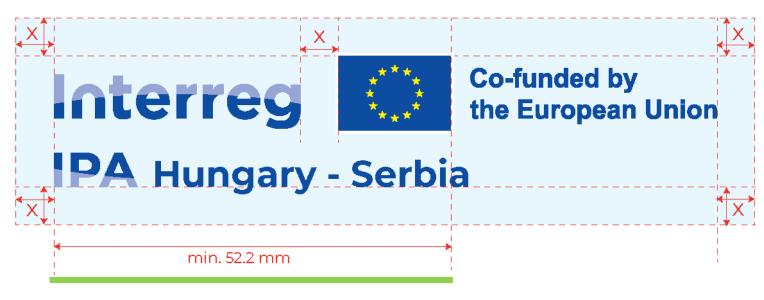
- Programme logo
- Use of the project title/acronym
- Disclaimer / where appropriate/
- Typefaces
- Social media directions
- Project sub-page maintainance
- Permanent plaques, billbords (in case of works)
- **Stickers** (if equipment purchased)

<sup>\*</sup> JUST HIGHLIGHTS, MAIN COMMUNICATION NOVELTIES IN THIS PRESENTATION, AS INTRODUCTORY TO THE COMMUNICATION SCO SCHEME WE USE.



## **OBLIGATORY COMMUNICATION**

Use of the project name with logo



## Project name or project acronym

/ primary position, colour & size

- But can be positioned beside as well, as per guidelines.





## **OBLIGATORY COMMUNICATION**

## Project name with logo, some examples



**IPA** Hungary - Serbia

**Project Acronym** 



Co-funded by the European Union

**IPA** Hungary - Serbia

**Project Acronym** 





**IPA** Hungary - Serbia

**Project Acronym** 



**Project Acronym** 

**Project Acronym** 





## **OBLIGATORY COMMUNICATION**

Project name with logo, some examples



**Project Acronym** 



**Project Acronym** 



**Project Acronym** 



# OBLIGATORY COMMUNICATION Social media directions

#### **GENERAL:**

The visibility of the Programme logo shall be included in the banner or cover photo of the profile/page. All rules as for the correct use of the Programme brand described apply.

#### POSTS:

It is **not obligatory to have the Programme logo in all posts**, but it's appearance from time to time is appreciated.

**Post at least 2x/month**, be concise, sharp and eyecatching with your posts.

#### **HASHTAGS** and tags:

#Interreg #HungarySerbia

#husrb

and in case of Serbian partners posts, also #EUzaTebe

@interreg.ipa.husrb



# OBLIGATORY COMMUNICATION Social media directions

### SOCIAL MEDIA PROFILE/PAGE DESCRIPTIONS:

Have to correspond to the official project description agreed with the Programme CM. Include the **Disclaimer** as well.

#### **SOCIAL MEIDA EVENTS:**

Social media events have their own banners or cover images. Same rule applies for these as for the page/profile banner already described above.

#### PHOTOGRAPHY / VIDEO:

Be aware of the quality,

Also abou the royality and authors rights. All the people whose identity could be determined at the photography / video, have to provide a written consent of their appearance. Partnership should plan this when preparing public events.

**Special emphasis on children in photography or videos,** the way of use and written consent of parents.



#### **RECOMMENDED COMMUNICATION ELEMENTS\***

- Programme slogan
- Description of the Programme
- Reference to Programme website

<sup>\*</sup> JUST A LIST PRESENTED, NO FURTHER ELABORATION IN THE COMMUNICATION **SCO** PRESENTATION.



## SCO - SIMPLIFIED COST OPTION

For information and publicity packages



- easily understandable and easy to use process
- to be very clear with what is expected from the Project partners to do/achieve
- to have better communication results with cost-effectiveness and as-less-as-possible paperwork
- clearly separated lump sum and real cost items



### **Info & Publicity**

#### What project partners get:

- Programme communication guidelines
- Workshops / consultancy on media-relations, communications
- Logo-packs
- Subpage on the Programme website (!)

## Their obligations:

- Choose 1 package
- Produce promo materials and communication activities as per guidelines provided
- Deliver a closing event with a press conference



**Info & Publicity** 

### Types of packages / per partner:

- Basic / Obligatory 2000 EUR
- Medium 3000 EUR
- Advanced 5100 EUR
- Works package + 1600 EUR



**Info & Publicity** 

### Basic / Obligatory – 2000 EUR

- 1 social media /project, min 2 posts/month, starting at month 1
- Delivering data for Project sub-page (project level) (hungary-serbia.eu/projects/)
- 1 press release /partner with min local online news media, starting month 2
- Min. 2 roll up banners /partner (RS, HU)
- Min. 1 sponsored article /partner Programme branding included
- Durable stickers /if applicable/



#### Medium – 3000 EUR

Basic package +

- 2 additional (altogether 3) timely separated press releases /partner, resulting in news listings
- At least 2 local TV or radio reports or spots /partner (it can be 1-1 of each as well)
- At least 1 additional sponsored article /partner (min 2 in total), including elements defined in the guidelines



#### Advanced – 5100 EUR

Medium package +

- 2 additional (altogether 5) timely separated press releases /partner, resulting in news listings
- At least 2 additional local TV or radio reports or spots /partner (total min 4)
- At least 1 additional sponsored article /partner (min 3 in total), including elements defined in the guidelines
- National level radio or TV appearance /partner, covering at least the Programme territory



### Works package – 1600 EUR

- Temporary billboard and permanent plaque (parnter level) shall be applied as defined in guidelines, in case works budget heading is applicable and it exceeds 100 000 euro
- the works package is automatically added to the budget based on the planned amount



#### REIMBURSEMENT PROCESS OF THE LUMP SUM ITEMS

### 50% authomatic, when:

	BASIC	MEDIUM	ADVANCED	
project sub-page /project	upload	upload of initial project content		
social media profile /project	social	social media page/group created		
press release disseminated	1	1	1	
roll-ups delivered	2	2	2	
sponsored article published	1	1	1	
local TV or radio report or spot aired	n.r.	1	1	



#### REIMBURSEMENT PROCESS OF THE LUMP SUM ITEMS

### Other 50% authomatic, when:

	BASIC MEDIUM	ADVANCED	
project sub-page /project	continuously updated as requested		
social media profile /project	continuously updated as requested		
press release disseminated	n.r. 2	4	
use of durable stickers (if relevant)	if relevant – equipment		
sponsored article published	n.r. 1	2	
local TV or radio report or spot aired	n.r. 1	3	
National radio or TV appearance	n.r n.r	1	



#### REIMBURSEMENT PROCESS OF THE LUMP SUM ITEMS

Infrastructure elements, splits /partner:

Temporary billboards – 80% (EUR 1280) Permanent plaque – 20% (EUR 320)



**Info & Publicity** 

#### OTHER COMMUNICATION ELEMENTS

- Can be planned in the budget, separate BL
- Detailed explanation and reasoning needed
- Especally if a communication tool is for example a touristic product, touristic tool or similar.

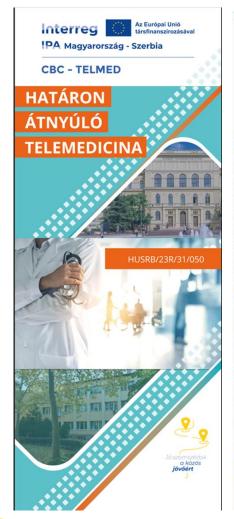


## **Examples**



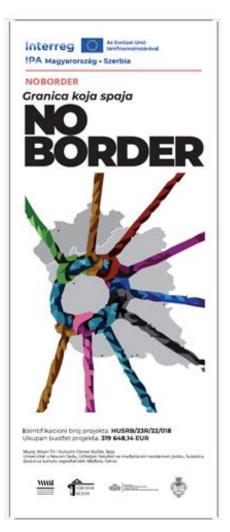


#### **IPA** Hungary - Serbia





## SIMPLIFIED COST OPTION Examples











## THANK YOU FOR YOUR ATTENTION

János Halász / Dejan Vujinović

www.hungary-serbia.eu