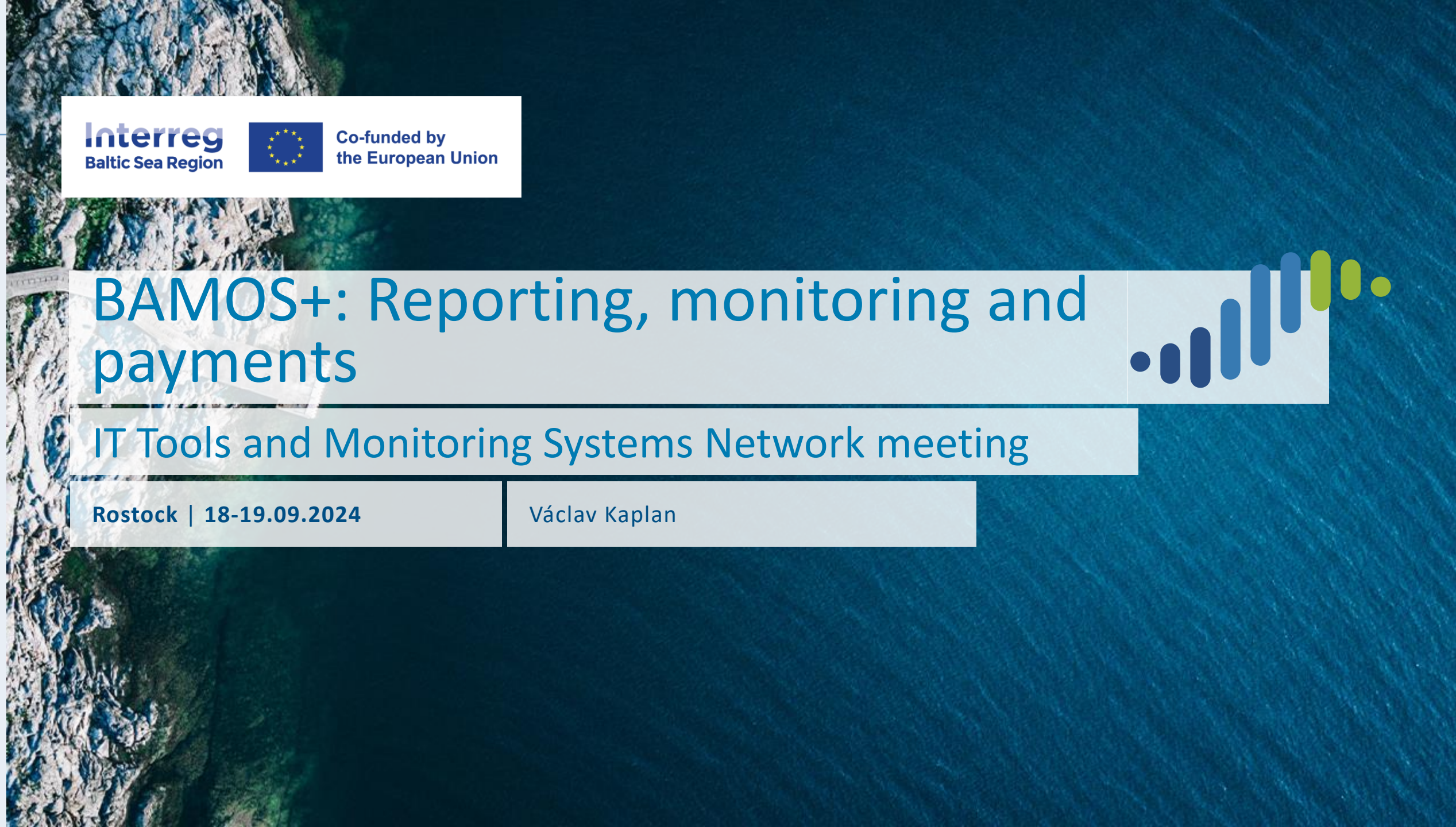

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BAMOS+: Reporting, monitoring and payments

IT Tools and Monitoring Systems Network meeting

Rostock | 18-19.09.2024

Václav Kaplan

BAMOS+ - The monitoring system of the Baltic Sea Region Programme

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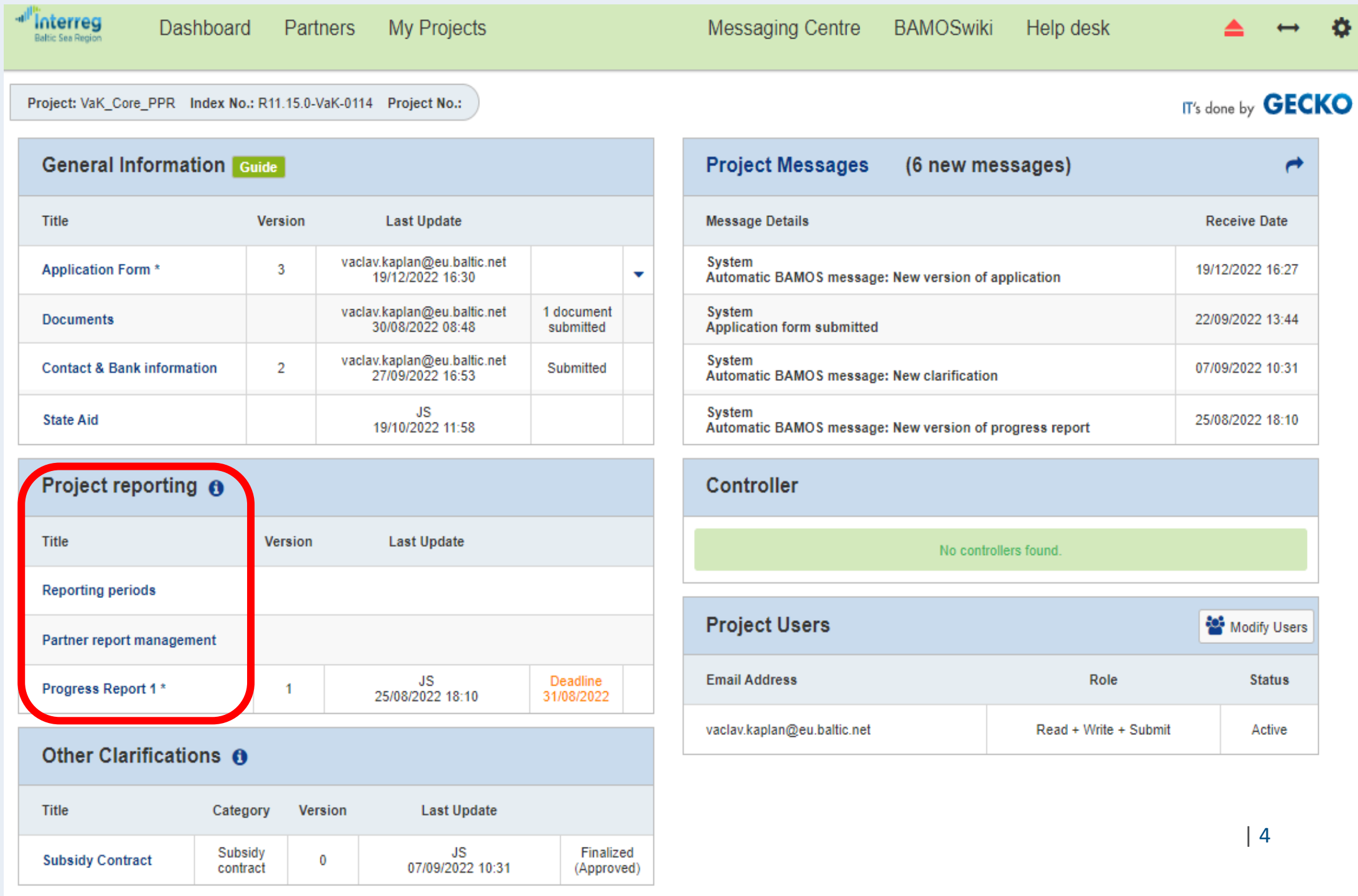
Dashboard

Main access point for projects

- ✓ Application
- ✓ Documents (incl. subsidy contract)
- ✓ Contact & bank information
- ✓ State aid
- ✓ Progress report
- ✓ Clarifications (e.g. for project changes)

Dashboard of BAMOS+



Reporting periods

Interreg Baltic Sea Region

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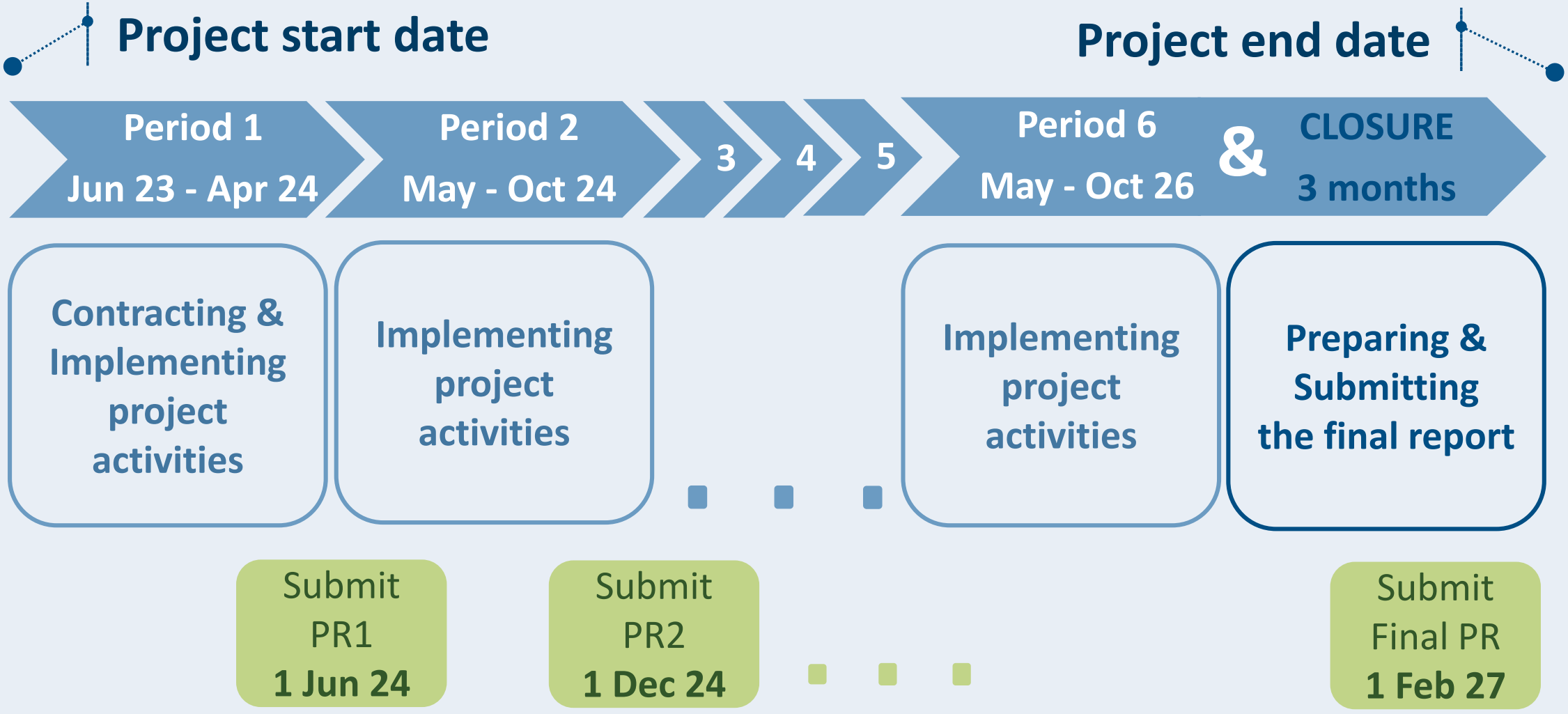

- Administration
- Tools
  - Task Manager
  - Messaging Centre
- Project Data
  - Application Form
  - Version Management
  - Project Settings
  - Documents
  - State Aid
- Admis. & Assess.
- Decision & Contracting
- Clarifications
  - Clarification
  - Follow up Clarification
- Reporting
  - Contact & Bank Information
  - Controller data
  - Reports
  - Definition of Quality Criteria
  - Follow up of comments
- Payments
- Closure
- Synchronisation Centre
- Statistics

Progress Reports

Progress Periods	PR Version	Period from	Period to	Contractual deadline	Actual deadline Guide	Submitted on	Ready for payment	Payment date	Communication products		Merged with next PR?
Period 1	2	24/09/2022	30/06/2023	01/08/2023		26/02/2024	26/02/2024	12/04/2024	No	+ New PR Version	☐
Period 2		01/07/2023	31/12/2023	01/02/2024						+ Create PR	☑
Period 3		01/01/2024	30/06/2024	01/08/2024						+ Create PR	☑
Period 4	2	01/07/2024	31/12/2024	01/02/2025		26/02/2024	27/02/2024	12/04/2024	Mid-term	+ New PR Version	☐
Period 5	1	01/01/2025	30/06/2025	01/08/2025		27/02/2024	27/02/2024	12/04/2024	No	+ New PR Version	☐
Period 6	2	01/07/2025	31/03/2026	01/05/2026		27/02/2024	27/02/2024	12/04/2024	Final	+ New PR Version	

Correction Reports

There is no correction reports for this project

MA/JS perspective

Task manager

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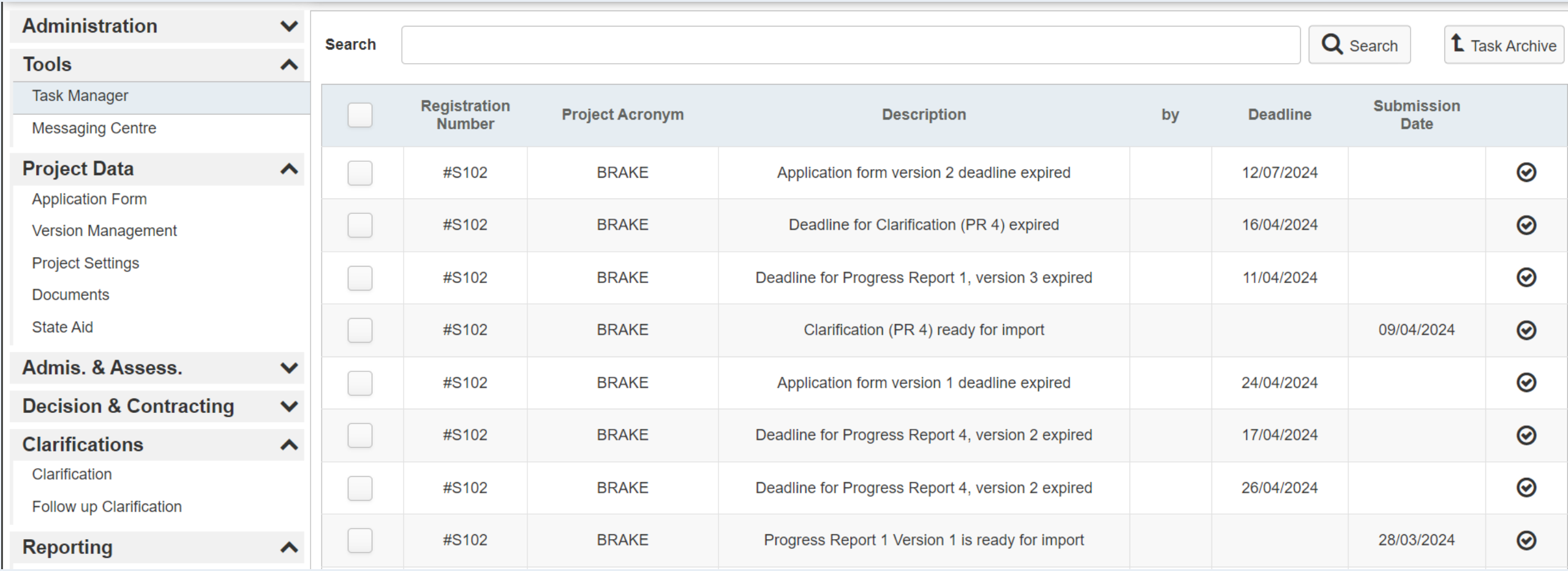


Registration Number	Project Acronym	Description	by	Deadline	Submission Date
#S102	BRAKE	Application form version 2 deadline expired		12/07/2024	
#S102	BRAKE	Deadline for Clarification (PR 4) expired		16/04/2024	
#S102	BRAKE	Deadline for Progress Report 1, version 3 expired		11/04/2024	
#S102	BRAKE	Clarification (PR 4) ready for import			09/04/2024
#S102	BRAKE	Application form version 1 deadline expired		24/04/2024	
#S102	BRAKE	Deadline for Progress Report 4, version 2 expired		17/04/2024	
#S102	BRAKE	Deadline for Progress Report 4, version 2 expired		26/04/2024	
#S102	BRAKE	Progress Report 1 Version 1 is ready for import			28/03/2024

Dokumentation of MA/JS checks

MA/JS checks

☑ Section processed

Save status check

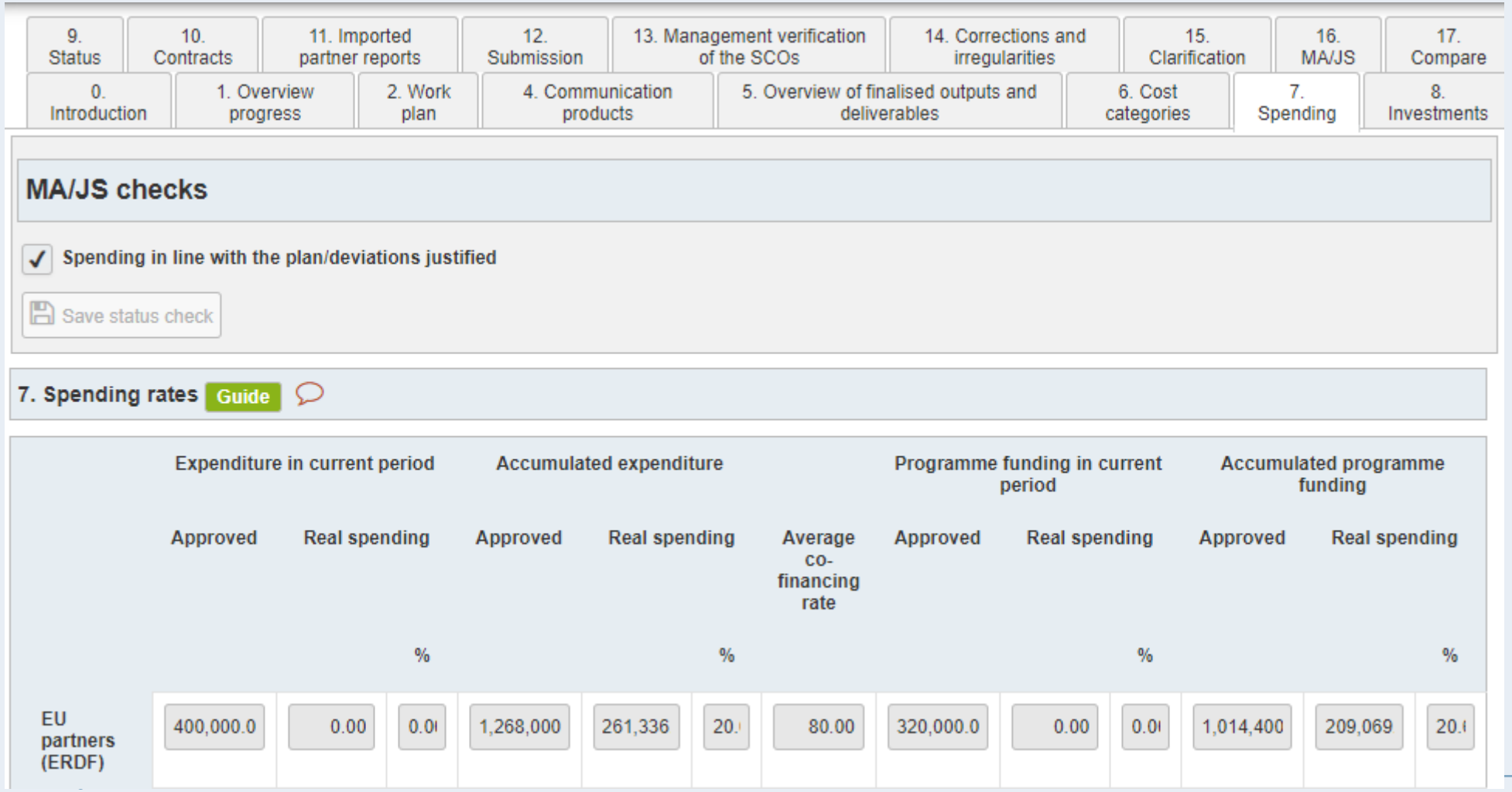
Number	Work Package Name Guide
1	WP1 Preparing solutions
2	WP2 Piloting and evaluating solutions
3	WP3 Transferring solutions

Work plan overview

Period: 1 2 3 4 5 6	Leader	Finalised	Delayed
WP.1: WP1 Preparing solutions	**PP1**		
A.1.1: Development of a design concept for a scalable and accessible sensory Superhero garden	PP1	☐	☐
D.1.1: Design concept for a scalable and accessible sensory Superhero garden (D)			
A.1.2: Development of a concept for tools for educators, teachers, volunteers and municipalities	PP6	☑	☐
D.1.2: Design concept for tools for educators, teachers, volunteers and municipalities (D)			
WP.2: WP2 Piloting and evaluating solutions	**PP1**		
A.2.1: Development of the prototypes & preparation of the pilots	PP1	☑	☐
D.2.1: Prototypes of the elements to be used to create the sensory garden (D)			
A.2.2: Implementation of pilots, testing & evaluation	PP3	☐	☐
D.2.2: Report from the testing of the pilots (D)			
A.2.3: Adjustement of the final solution	PP1	☐	☐

Data import from partner reports

Sections 6-12. + 14. – almost fully automatic



9. Status | 10. Contracts | 11. Imported partner reports | 12. Submission | 13. Management verification of the SCOs | 14. Corrections and irregularities | 15. Clarification | 16. MA/JS | 17. Compare

0. Introduction | 1. Overview progress | 2. Work plan | 4. Communication products | 5. Overview of finalised outputs and deliverables | 6. Cost categories | 7. Spending | 8. Investments

MA/JS checks

☑ Spending in line with the plan/deviations justified

Save status check

7. Spending rates Guide

	Expenditure in current period			Accumulated expenditure				Programme funding in current period			Accumulated programme funding		
	Approved	Real spending	%	Approved	Real spending	%	Average co-financing rate	Approved	Real spending	%	Approved	Real spending	%
EU partners (ERDF)	400,000.0	0.00	0.0	1,268,000	261,336	20.	80.00	320,000.0	0.00	0.0	1,014,400	209,069	20.

Clarification and documentation of checks

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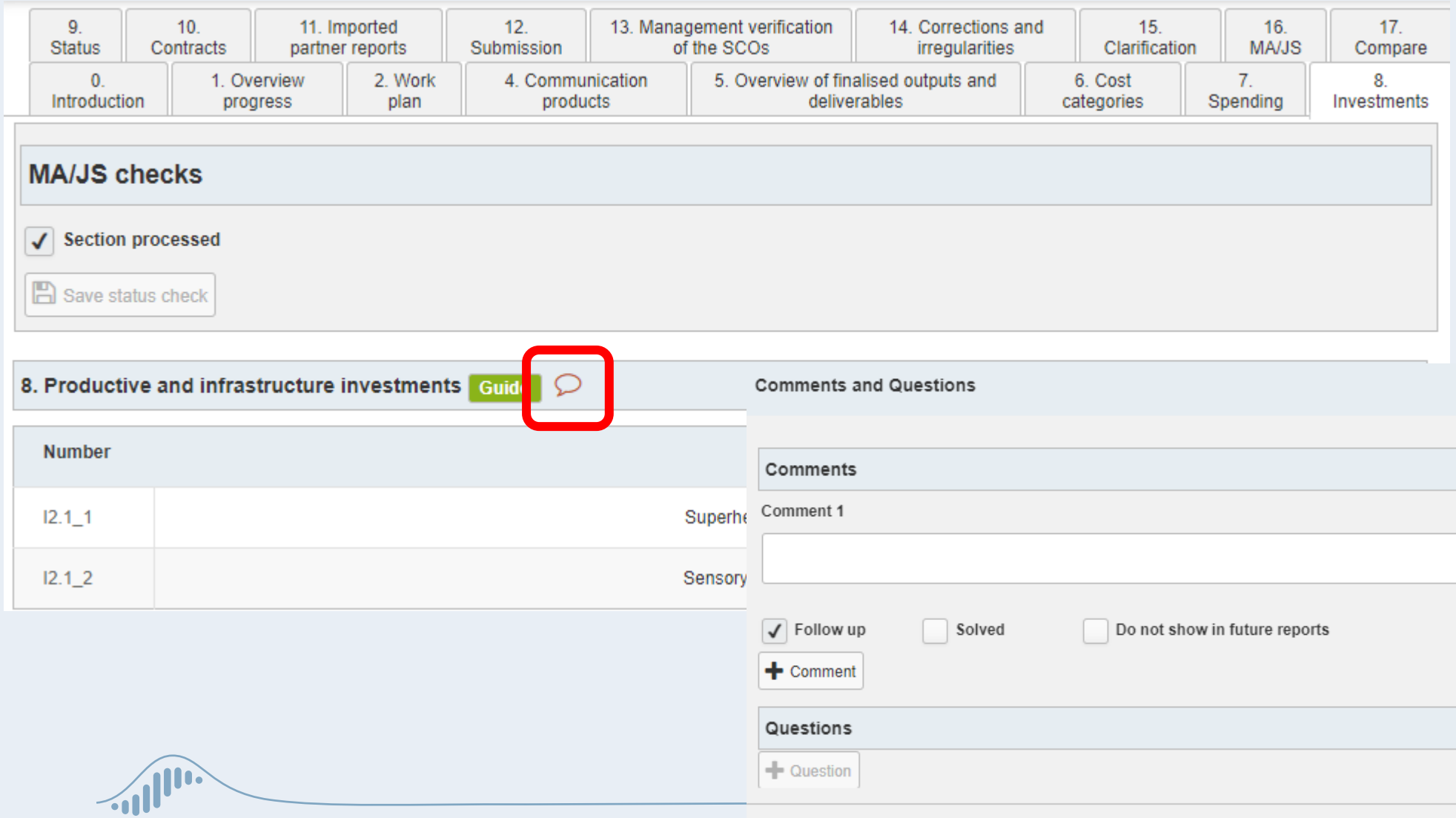

Desk checks documentation

Questions

Question 1 — **Charis Loupasi 27/02/2024 08:42**

Add more detailed information.

30 / 10,000 characters

Desk check ☑

Checked PPs LP

2 / 50 characters

Category

Deliverable
Visibility

Select Categories

CAT1	**Number of units checked**	0.00	**amount checked**	0.00
	Number of units corrected	0.00	**amount corrected**	0.00
Other CATs	**amount checked**	0.00	**amount corrected**	0.00

Description of the correction

0 / 250 characters

Reference to the breached rules

0 / 250 characters

Typology of errors Please Select

Irregularity ☐

Paca

Questions summed up in the Clarification section

=>

Project answers below each question

Group of activity - 1.1: Question 1

Add more detailed information.

Desk check ☐

Fraud ☐ Solved ☑

Answer: Done as requested

+ Follow-up question

Group of activity - 1.2: Question 1

Add more detailed information.

Desk check ☐

Fraud ☐ Solved ☑

Answer: Done as requested

Management verification of the SCOs

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Number	Title
13.1	Certification of SCOs
13.2	List of partners - selection for the desk check
13.3	Checklist for verification of simplified cost options

Compare function

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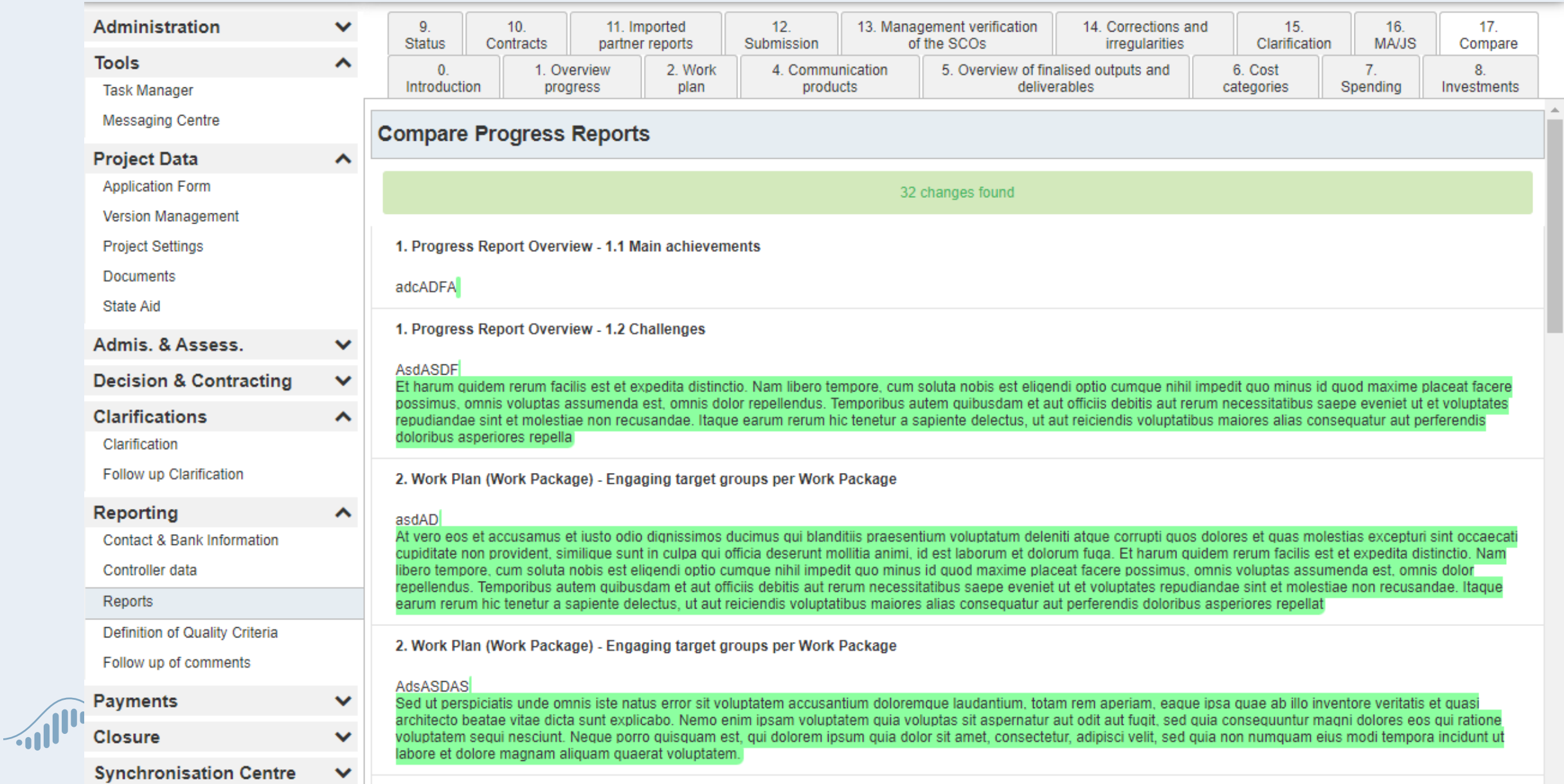


Report approval

Check Reports

Financial report checked				Revert signature
Activity report checked				Revert signature

Open obligatory checks

Tab	Check
0. Introduction	Section processed
1. Overview progress	Section processed

Report approval

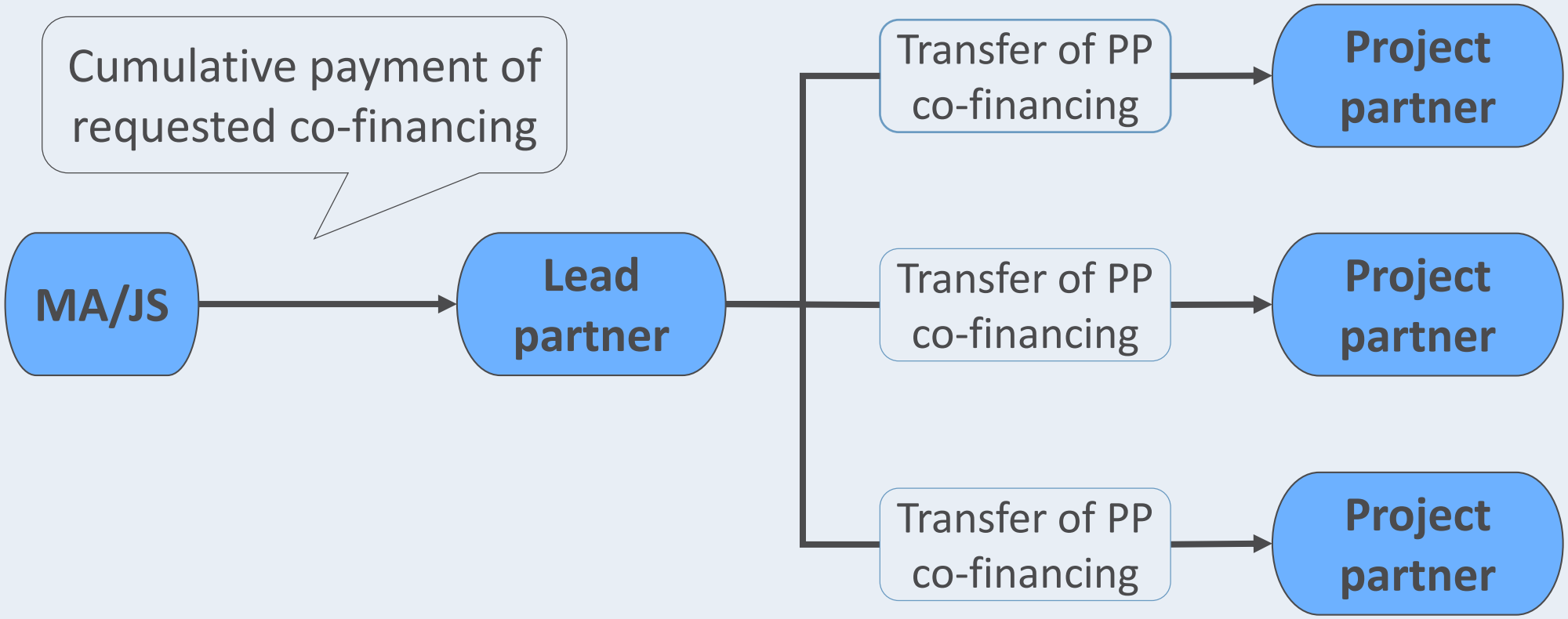
- Clarification must be finalized before the report can be approved.

Ready for payment FO				Revert approval
Ready for payment PO				Revert approval

Final Comments

0 / 10,000 characters

Payment process



Payment section

Oveview (shared with the project)

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c1.2024.1 #C101 Yellow project

Status: Contracted

Select project

+ New Payment + Preparation costs payment

- Administration
- Tools
  - Task Manager
  - Messaging Centre
- Project Data
  - Application Form
  - Version Management
  - Project Settings
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- Decision & Contracting
- Clarifications
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  - Controller data
  - Reports
  - Definition of Quality Criteria
  - Follow up of comments
- Payments
  - Payment
- Closure
- Synchronisation Centre
- Statistics

IT's done by GECKO

Payment	Value date	Fund	Requested	Corrections/other payments	Paid
Payment 1 - PC	05/04/2024	ERDF	19,200.00	0.00	19,200.00
	05/04/2024	Norway	0.00	0.00	0.00
	05/04/2024	NDICI	0.00	0.00	0.00
	05/04/2024	Russia	0.00	0.00	0.00
Payment 2 - PR 1,PR 4,PR 5,PR 6	12/04/2024	ERDF	209,069.58	0.00	209,069.58
	12/04/2024	Norway	626.02	0.00	626.02
	12/04/2024	NDICI	0.00	0.00	0.00
	12/04/2024	Russia	0.00	0.00	0.00
Total		ERDF	228,269.58	0.00	228,269.58
		Norway	626.02	0.00	626.02
		NDICI	0.00	0.00	0.00
		Russia	0.00	0.00	0.00

Partner	Country	Fund	Programme co-financing budget	Accumulated requested Programme co-financing (PC+PR+CR)	Accumulated corrections/other payments	Accumulated all payments
PP 1 - Apple university	PL	ERDF	299,199.20	222,766.76	0.00	222,766.76
PP 2 - Foreign team Ups&Downs	SE	ERDF	184,000.00	922.42	0.00	922.42
PP 3 - University of Life Sciences Go-Ahead	FI	ERDF	136,000.00	2,222.72	0.00	2,222.72

Payment section

Payment | Payment Documentation

Payment no. 2

PR 1

Partner	Country	Fund	Payable	Of requested: State aid	Comments	Accounting year
PP 1 - Apple university	PL	ERDF	203,566.76	203,566.76	0 / 200 characters	2023/24
PP 2 - Foreign team Ups&Downs	SE	ERDF	922.42	0.00	0 / 200 characters	2023/24
PP 3 - University of Life Sciences	FI	ERDF	2,222.72	2,222.72	0 / 200 characters	2023/24

Payment approval

Financial officer 1	dana.hennings@eu.baltic.net	05/04/2024	Approve	Revert approval
Financial officer 2	vaclav.kaplan@eu.baltic.net	05/04/2024	Approve	Revert approval

Payment section

Payment | Payment Documentation

Documentation - Payment no. 2

Fund	Requested	Of requested: state aid	Correction	Of correction: state aid	Paid	Of paid: state aid	Value date	Payment claim no.	Comments
ERDF	209,069.5	207,391.0	0.00	0.00	209,069.5	207,391.0	12/04/2024	2024_2 6 / 20 characters	 0 / 200 characters
Norway	626.02	626.02	0.00	0.00	626.02	626.02	12/04/2024	2024_2 6 / 20 characters	 0 / 200 characters
NDICI	0.00	0.00	0.00	0.00	0.00	0.00	12/04/2024	2024_2 6 / 20 characters	 0 / 200 characters
Russia	0.00	0.00	0.00	0.00	0.00	0.00	12/04/2024	2024_2 6 / 20 characters	 0 / 200 characters
	209,695.6	208,017.1	0.00	0.00	209,695.6	208,017.1			

Pa executed and data complete | dana.hennings@eu.baltic.net | 05/04/2024

Filled in payment form in PDF format

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E-mail: info@interreg-baltic.eu

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